

**Minutes of Elsham Golf Club Trustees and Directors Meeting held at Elsham GC**  
**Tuesday, 30<sup>th</sup> September 2025**

1. **Present** – Tim Phipps (Chair) TP, Jon Cook JC, Jane Evans JE, Neil Roberts NR
2. **Apologies** – Rob Smith RS, Cathy Wheatley CW (Secretary)  
The Trustees all send their best wishes to Cathy for her forthcoming eye procedure.
3. **Approval of Minutes of Last Meeting held on Tuesday, 20<sup>th</sup> May 2025**  
Approved by TP and seconded by JC.
4. **Matters Arising from the Minutes**
  - TP asked NR if RS had managed to set up his link for the internet banking. NR confirmed that RS has set up his profile and NR is awaiting an update from RS as to whether he has completed the signatory section. **RS**
  - TP thanked JC for updating his profile on the Trustee page of the website and will remind RS to submit his. **TP**
5. **Review of Finance Meeting between TP, RS & NR (Trustees) and MB & TS (Chairman of Directors and Club Manager)**
  - TP said they had a very cordial meeting with MB & TS. JC's suggestions had been put to the meeting and were well received. NR had also raised various questions and had received acceptable responses.
  - Office Management - We understand that Fran's job has been advertised and interviewing is shortly to take place.
  - Wrawby Moor Wood – we have had concerns about the wood but are assured that all is in hand.
6. **Resignation of NR (Trustee) and Replacement**  
A prospective candidate has approached us and we are following this up.
7. **Reinvestment of Capital**  
TP asked NR for an update on the current situation.
  - NR confirmed that the monies are held in a Business Account, a 32 Day Notice Account, a 95 Day Notice Account and a Bond.
  - TS has requested we pay the interest on the money amounting to £2,040 and TP confirmed that in accordance with the agreement NR will transfer this amount. **NR**
8. **Review of TS email of 30/7/25 with YE Accounts**  
TS mentioned it could be a good idea to set up an in perpetuity trading licence between the two entities. TP to seek further clarification. **TP**

**9. Identity Verification**

TP asked that all the Trustees complete this requirement as a matter of urgency as detailed in his email of 12<sup>th</sup> September 2025 . **TRUSTEES**

**10. EGC Incorporation**

As previously discussed, the Trustees agree the Club should be incorporated and continues to support incorporation. One option is for there to be two companies and another option would be for the Management Board to become Directors and the Trustees to resign but we would have to ensure that robust mechanisms are in place.

Also we are not sure how it would affect our corporate protection as Trustees if not Directors.

It was felt we would need to take legal advice in order that we can retain our role with protection.

**11. Any Other Business**

- TP has reviewed the Committee Minutes but found nothing to report on.
- NR said he was interested to know how they are managing the refurbishment.
- TP formally thanked Neil for all his hard work as a Trustee of the Club over the years.

**12. Date and time of Next Meeting**

The next meeting will be on Monday, 13th October at 6.15pm, prior to the Club AGM .